

REQUEST FOR RECORDS DISPOSITION AUTHORITY		LEAVE BLANK (NARA Use Only)	
TO: NATIONAL ARCHIVES AND RECORDS ADMINISTRATION WASHINGTON, DC 20408		JOB NUMBER <i>NI-431-08-7</i>	
1. FROM (Agency or establishment) U.S. Nuclear Regulatory Commission		DATE RECEIVED <i>5/2/08</i>	
2. MAJOR SUBDIVISION or PROGRAM Office of Federal and State Materials and Environmental Prog.		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER Deborah H. Armentrout, CRM <i>DHA</i>	5. TELEPHONE 301-415-7228	DATE <i>5/2/08</i>	ARCHIVIST OF THE UNITED STATES <i>Alan W...</i>

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE <i>4/24/08</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Margaret A. Janney</i> Margaret A. Janney, CRM/NS	TITLE NRC Records Officer
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7. Item No.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS or Superseded Job Citation	10. Action Taken (NARA Use Only)
	<p>Title: Waste Disposal Tracking System</p> <p>(See Attached Schedule)</p> <p><i>Frank H. Paul</i> Apr 21, 2008 FSME PMDA Director Date</p> <p><i>V. Sanchez</i> 4/24/08 Office of General Counsel Date</p>		

*Rec'd
by
NRC 1/6/09*

**U. S. Nuclear Regulatory Commission
WASTE DISPOSAL TRACKING SYSTEM (WDTS)**

WASTE DISPOSAL TRACKING SYSTEM (WDTS)

The WDTS is a web-based system used to centrally publish and manage information about requests from licensees for authorization to dispose of low level nuclear wastes. WDTS is an internal NRC tool developed to assist in managing the authorizations for low level radioactive waste disposal (LLRW) and trending the disposal approvals.

1) Inputs/Source Documents

The information is entered manually from copies of the LLRW disposal requests supplied to NRC/FSME/ Division of Waste Management and Environmental Protection (DWMEP). The record copy is forwarded to the NRC Document Processing Center for entry into ADAMS or other approved record keeping system as a Permanent record [NUREG 0910, Part 17, Item 5, (NC1-431-83-3, Item 1 and N1-431-00-13, Item 5)].

Disposition: TEMPORARY. Cut off the LLRW disposal request copies used to provide input to WDTS after data entry and verification. Destroy the application copies and approvals at cut off, and when no longer required for business purposes. *GRS 20/20(4)*

2) Master File

The detailed information within WDTS consists of:

- Applicant Information (Name, Street Address, City, State, License Number and Docket Number)
- NRC Program Information (NRC Lead Office, Lead Reviewer, Date Completed, Notes)
- Disposal Information (Date Request Received, ADAMS Number, Waste Type, Radionuclide(s) & Activity, Disposal Method, Total Activity, Concentration, Receiving Company and Location)
- Request Status (Pending/Approved/Denied)

Disposition: TEMPORARY. Cut off the disposal data when the disposal is completed. Destroy or delete the disposal data twenty (20) years after cut off.

3) Outputs

1. Adhoc System Reports

Reports created from the information in WDTS are used for the administration of the low level radioactive waste disposal program. Typical reports may include listings of volumes of radionuclides disposed.

Disposition: TEMPORARY. Cut off and destroy when no longer required for business purposes. *GRS 20/16*

4) **WDTs System Documentation**

The System Documentation developed for WDTs is a subset of the recommended documentation in NUREG/BR-0167, "Software Quality Assurance Program & Guidelines". The following work products are typical of the documentation which are developed using Rational ClearCase.

- Data Dictionary
- Logical Design
- Build and Installation Instructions
- Online Help
- Operational Support Guide
- Physical Design
- Project Action Plan
- Project Charter
- Tactical Integration Plan
- Test Plan
- Training Material
- User Guide

4. **Current Versions of the Documentation**

Disposition: TEMPORARY. Retain current revisions of these records in a controlled repository (e.g., Rational ClearCase or ADAMS) until development is complete and the software is operational. Transfer the final approved versions and subsequent revisions of these documents to ADAMS in a format acceptable to the ADAMS administrators and the Records Officer. Cut off when the documents are superseded. Destroy 2 years after cut off. **GRS 20/11a(1)**

4. **Final System Documentation**

Disposition: TEMPORARY. Cut off when WDTs is decommissioned or replaced. Destroy 2 years after cut off. **GRS 20/11a(1)**